

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
APRIL 10, 2019

CALL TO ORDER

President, Michael Bertram, called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County to order at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains, New Jersey on Wednesday, April 10, 2019 at 7:30 pm.

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Richard Bruno, Harding Township
Amy Gould, Jefferson Township
Karen Nyquist, Long Hill Township, Vice President
John Morella, Montville Township
Michael Bertram, Morris Hills Regional, President
Diane DelRusso, Morris Plains Borough
John Kehmna, Mt Olive Township
Frank Neglia, Parsippany Troy-Hills
Lisa Mezik, Rockaway Township
Angelo Vilardi, Superintendent

Not Present: Todd Henches, Lincoln Park Borough
Diane Morris, Mine Hill Township
Meredith Davidson, Morris School District
Anne Witt, Netcong Borough
Richard Prezioso, Pequannock Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Paul Green, Attorney

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 6, 2018 in the Daily Record. Notices were also sent on July 10, 2018 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC – Sandy Neglia spoke about the Gala which will be held on April 12, 2019 at the Hanover Manor at 7:00 pm

SUPERINTENDENT’S REPORT

- Discussed process of our annual reviews
- Discussed ESY Program
- Updated Board on Central Park School renovations
- Discussed Coordinated Transportation Services Agencies (CTSA) required to hold an annual meeting to discuss requirements and codes, which will be held April 15, 2019
- Discussed an NJSBA School Leader article by Janet Bamford featuring Dr. Angelo Vilardi
- Closed session will be needed for Superintendent’s Evaluation and the contract for realtor
- Next meeting is Wednesday, May 8, 2019

MINUTES

1. APPROVAL OF MINUTES OF THE REPRESENTATIVE ASSEMBLY MEETING OF MARCH 13, 2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Representative Assembly Meeting of March 13, 2019.

Moved by John Morella and seconded by Frank Neglia

The motion was approved as follows: 8 yeas, 0 nays, 2 abstentions (Amy Gould and John Kehmna)

2. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF MARCH 13, 2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of March 13, 2019.

Moved by John Morella and seconded by Frank Neglia

The motion was approved as follows: 8 yeas, 0 nays, 2 abstentions (Amy Gould and John Kehmna)

3. APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF MARCH 13, 2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of March 13, 2019.

Moved by John Morella and seconded by Frank Neglia

The motion was approved as follows: 8 yeas, 0 nays, 2 abstentions (Amy Gould and John Kehmna)

COMMISSION

4. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2018/2019 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2018/2019 budget as detailed on the attached: EXHIBIT A

Moved by Diane DelRusso and seconded by John Morella

The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (John Kehmna)

5. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending February 28, 2019 showing a cash balance of \$1,509,232.02 be approved: EXHIBIT B

Moved by Diane DelRusso and seconded by John Morella

The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (John Kehmna)

6. APPROVAL OF ACTION ON PAYMENT OF BILLS
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT C**

March 31, 2019 - \$2,984,599.06

Moved by Diane DelRusso and seconded by John Morella
 The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (John Kehmna)

7. REJECT BID FOR SECURITY VESTIBULE
BE IT RESOLVED BY THE BOARD OF DIRECTORS to reject the second bid results, NJSA 18A:18A-22, of March 13, 2019 for the replacement of the security vestibule at Central Park School, and authorize the administration to negotiate with contractors to complete the project at a lower cost.

Moved by Diane DelRusso and seconded by John Morella
 The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (John Kehmna)

8. AUTHORIZE EMERGENCY REPAIRS
BE IT RESOLVED BY THE BOARD OF DIRECTORS to authorize the administration to effect emergency repairs to damaged areas of Central Park School, not to exceed \$98,000 which resulted from the roofing project and the door replacements.

Moved by Diane DelRusso and seconded by John Morella
 The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (John Kehmna)

9. APPROVE EXTENSION OF REALTOR CONTRACT
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the six (6) month extension of the contract with Team Resources, Inc. for the sale of Park Lake School.

Moved by Diane DelRusso and seconded by John Morella
 The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (John Kehmna)

ESC SCHOOLS

10. APPROVAL OF ESC SCHOOL LUNCH FUND
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the ESC School Lunch fund: **EXHIBIT D**

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
February 28, 2019	\$4,204.60	\$410.80

Moved by Lisa Mezik and seconded by John Morella
 The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

11. APPROVE SCHOOL CALENDAR FOR THE 2019-2020 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the School Calendar for the 2019-2020 school year as per the attached: **EXHIBIT E**

Moved by Lisa Mezik and seconded by John Morella
 The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PERSONNEL

12. APPROVE ESC STAFF – 2018-2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2018-2019, as recommended by the Superintendent, per the attached: **EXHIBIT F**

Moved by **Richard Bruno** and seconded by **John Morella**

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

13. APPROVE LEAVE OF ABSENCE

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve leave of absence(s) for the following staff member(s) without pay:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Kramer, Joyce	NP Nurse	04/01/19 to TBD
Toto, Jennifer	NP Nurse	01/01/19 to 06/30/19

Moved by **Richard Bruno** and seconded by **John Morella**

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

14. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Doyle, Doreen	School Bus Driver	04/01/19

Moved by **Richard Bruno** and seconded by **John Morella**

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

TRANSPORTATION

15. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2018-2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2018-2019 school year for the following districts:

- Camden County ESC
- Trenton Public School Board of Education

Moved by **Amy Gould** and seconded by **Frank Neglia**

The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (John Kehmna)

16. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2018-2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2018-2019 school year as per the attached: **EXHIBIT AA**

Moved by **Amy Gould** and seconded by **Frank Neglia**

The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (John Kehmna)

17. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2018-2019 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2018-2019 school year as per the attached: **EXHIBIT BB**

Moved by Amy Gould and seconded by Frank Neglia

The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (John Kehmna)

18. **ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2018-2019 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2018-2019 school year as per the attached: **EXHIBIT CC**

Moved by Amy Gould and seconded by Frank Neglia

The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (John Kehmna)

PUBLIC – No Other Public

OTHER BUSINESS – No Other Business

GENERAL BOARD DISCUSSION – Irene LeFebvre spoke about asking Dr. Vilardi to present in Atlantic City in October 2019. Michael Bertram announced that it is National Volunteer month and he thanked the Board for their time.

19. **CLOSED SESSION**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of Superintendent Evaluation and real estate discussion, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Michael Bertram and seconded by Karen Nyquist. The meeting was moved into closed session at 8:07 pm and was carried by a unanimous roll call.

20. **RETURN TO REGULAR SESSION FROM CLOSED SESSION**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Amy Gould and seconded by John Morella. The meeting returned to regular session at 8:24 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Amy Gould and seconded by John Morella at 8:25 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta

Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

- | | |
|--------------|---|
| A | Line Account Transfers – February 2019 |
| B | Board Secretary’s & Treasurer’s Report-February 28, 2019 |
| C | Payment of Bills – March 31, 2019 |
| D | Lunch Fund – ESC School – February 2019 |
| E | 2019-2020 School Calendar |
| F | 2018-2019 ESC Staff |
| AA-CC | Transportation |