

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY  
P.O. Box 1944, Morristown, NJ 07962-1944  
(973) 540-8844

MINUTES –EXECUTIVE COMMITTEE OF THE  
BOARD OF DIRECTORS MEETING  
OCTOBER 10, 2018

CALL TO ORDER

President, Michael Bertram called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County at 7:36 pm on October 10, 2018 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2<sup>nd</sup> Floor, Morris Plains.

MOTION WAS MADE TO MOVE SUPERINTENDENT’S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS to move the Superintendent’s Report as the first order of business

Moved by Irene LeFebvre and seconded by Michael Bertram

The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

SUPERINTENDENT’S REPORT

- Discussed the ESC School consolidation of Park Lake School and Regional Day School
- Updated Board on ESC Goal #3 which states to complete the consolidation of Park Lake School and Regional Day School into one program and in one building
- Updated Board on the roof project at Regional Day School
- Discussed services to nonpublic schools for 2018-2019
- Discussed regional transportation services for 2018-2019
- Discussed ESC workshop at NJSBA Convention
- Next meeting – November 14, 2018

ADJOURNMENT OF MEETING

The President noted that a quorum was not present. The President adjourned the meeting.

CALL TO ORDER

The President called an Executive Committee Meeting to order in accordance with NJSA 18A:6-57.

ROLL CALL

The Business Administrator/Board Secretary called the roll at 7:55 pm:

Present: Irene LeFebvre, Boonton Town  
Richard Bruno, Harding Township  
Karen Nyquist, Long Hill Township, Vice President  
John Morella, Montville Township  
Michael Bertram, Morris Hills Regional, President  
Frank Neglia, Parsippany Troy-Hills  
Perry Kwok, Washington Township  
Angelo Vilardi, Superintendent

Not Present: Michael Stewart, Jefferson Township  
Todd Henches, Lincoln Park Borough  
Leonard Posey, Morris School District  
Anthony Giordano, Mt Olive Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

Minutes- Board of Directors Meeting, October 10, 2018

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 6, 2018 in the Daily Record. Notices were also sent on July 10, 2018 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 12, 2018  
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of September 12, 2018. (Exclusive of Motion 21)

Moved by Richard Bruno and seconded by Karen Nyquist  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

2. APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 12, 2018  
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of September 12, 2018.

Moved by Richard Bruno and seconded by Karen Nyquist  
The motion was approved as follows: 6 yeas, 0 nays, 1 abstention (Frank Neglia)

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2018-2019 BUDGET  
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2018/2019 budget as detailed on the attached: EXHIBIT A

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT  
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending August 31, 2018 showing a cash balance of \$155,090.16 be approved: EXHIBIT B

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

5. **APPROVAL OF ACTION ON PAYMENT OF BILLS**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** that the following List of Bills be approved: EXHIBIT C

September 30, 2018                      -                      \$1,057,188.92

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

6. **APPROVAL OF SECTION 125 PLAN DOCUMENT**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the Health Benefits Section 125 Plan document as attached: EXHIBIT D

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

7. **APPROVE AWARD OF EDUCATIONAL DATA BIDS**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the award of bids as determined in consultation with Educational Data Services and listed on the attached: EXHIBIT E

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

8. **APPROVE CONTRACTS FOR PSS & NP SERVICES FOR THE 2018-2019 SCHOOL YEAR**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the 2018-2019 contracts for Professional Support Services, as well as the utilization of Non-Public funds provided by the Department of Education in accordance with P.L.2016, c.49 on behalf of the school districts listed as per the attached EXHIBIT F

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

9. **APPROVE COMMISSION FOR THE BLIND CONTRACT**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the 2018-2019 school year School Contract for Level 1 Education Services for student M.V. at DePaul Catholic, Wayne Township, in the amount of \$1,900.00.

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

10. **APPROVE TEACH4NJ SHARED SERVICE AGREEMENT**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve TEACH4NJ Shared Service Agreement for the period October 1, 2018 to June 30, 2019 for the following school district:

- Denville Township Board of Education

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

11. **APPROVE PROFESSIONAL ASSESSMENT PROVIDER FOR THE 2018-2019 SCHOOL YEAR**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the Professional Assessment Provider for the 2018-2019 school year at a rate of \$133.33 a day for teacher observations, as recommended by the Superintendent and listed below:

- Jane Jameson

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

12. **APPROVE AGREEMENT WITH TEAM RESOURCE INC.**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the agreement with Team Resource for the period October 10, 2018 to April 10, 2019 to sell or lease, on behalf of the ESC of Morris County, the school property located at 72 Academy Street, Rockaway, New Jersey

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

**PERSONNEL**

13. **APPROVE ESC STAFF**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the following personnel for the 2018-2019, as recommended by the Superintendent, per the attached:  
**EXHIBIT G**

Moved by Frank Neglia and seconded by Irene LeFebvre  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

14. **APPROVE MEDICAL LEAVE OF ABSENCES**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve medical leave of absence(s) for the following staff member(s):

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Mesa, Cristian	School Bus Driver	10/11/18 to 12/11/18, with pay 12/12/18 to TBD, without pay
Vacca, Monica	Personal Aide-RDS	10/18/18 to TBD, without pay

Moved by Frank Neglia and seconded by Irene LeFebvre  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

15. **APPROVE RETURN FROM LEAVE OF ABSENCES**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the return from leave of absence for the following staff member without pay:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Garcia-deCamacho, Virginia	Personal Aide-RDS	09/01/18 to 10/01/18

Moved by Frank Neglia and seconded by Irene LeFebvre  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

16. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Lara Buitrago, Ana	School Bus Driver	10/22/18
Narcisse, Johnny	School Bus Driver	10/08/18

Moved by Frank Neglia and seconded by Irene LeFebvre  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

17. ABOLISH POSITION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to abolish the Teacher of Art position effective January 1, 2019 for reasons of economy and efficiency.

Moved by Frank Neglia and seconded by Irene LeFebvre  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

TRANSPORTATION

18. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2018/2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreements for coordinated transportation services for the 2018/2019 school year for the following districts:

- Dunellen Board of Education
- Borough of Wood-Ridge Board of Education

Moved by Irene LeFebvre and seconded by Perry Kwok  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

19. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2018/2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2018/2019 school year as per the attached: EXHIBIT AA

Moved by Irene LeFebvre and seconded by Perry Kwok  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

20. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2018/2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2018/2019 school year as per the attached: EXHIBIT BB

Moved by Irene LeFebvre and seconded by Perry Kwok  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

21. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2018/2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2018/2019 school year as per the attached: EXHIBIT CC

Moved by Irene LeFebvre and seconded by Perry Kwok  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS

GENERAL BOARD DISCUSSION

- November 20<sup>th</sup> is the Thanksgiving feast at Park Lake School
- Board Member asked if there are any meeting dates for negotiations

22. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of negotiations, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Irene LeFebvre and seconded by Michael Bertram. The meeting was moved into closed session at 8:20 pm and was carried by a unanimous roll call. (John Morella and Frank Neglia left the meeting at 8:20 pm due to being “conflict Board Members”)

23. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Michael Bertram and seconded by Perry Kwok. The meeting was returned to executive session at 8:40 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Michael Bertram and seconded by Perry Kwok to adjourn at 8:40 pm by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta

Business Administrator/Board Secretary

**ATTACHMENTS**

**EXHIBITS**

<b>A</b>	<b>Line Account Transfers – August 2018</b>
<b>B</b>	<b>Board Secretary’s &amp; Treasurer’s Report-August 31, 2018</b>
<b>C</b>	<b>Payment of Bills – September 30, 2018</b>
<b>D</b>	<b>Section 125 Plan Document</b>
<b>E</b>	<b>Ed Data Award of Bids</b>
<b>F</b>	<b>PSS &amp; NP Services – 2018-2019 school year</b>
<b>G</b>	<b>2018-2019 Staff</b>
<b>AA-CC</b>	<b>Transportation</b>