

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
MAY 9, 2018

CALL TO ORDER

President, Perry Kwok, called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County will be called to order at 7:30 pm on May 9, 2018 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains.

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Richard Bruno, Harding Township
Michael Stewart, Jefferson Township
Karen Nyquist, Long Hill Township
Charlie Grau, Montville Township
Michael Bertram, Morris Hills Regional, Vice President, arrived at 7:53 pm
Leonard Posey, Morris School District
Anthony Giordano, Mt Olive Township
Frank Neglia, Parsippany Troy-Hills
Perry Kwok, Washington Township, President
Angelo Vilardi, Superintendent

Not Present: Catherine Youngman, Boonton Township
Cynthia Sokoloff, Butler Borough
Todd Henches, Lincoln Park Borough
Adam Higgins, Morris Plains

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 1, 2017 in the Daily Record. Notices were also sent on July 6, 2017 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown. A legal notice of this meeting was published on Friday, April 20, 2018 in the Daily Record.

PUBLIC

SUPERINTENDENT'S REPORT

- Discussed that we received approval for our Budget at Park Lake School and Regional Day School. Also mentioned roof budget at Regional Day School.
- Discussed revisions to Bylaw 050
- Last day of school is June 26th for students and June 27th for staff
- Discussed upgrading our transportation fleet
- Discussed approval of staff recommendations for 2018-2019
- Discussed goals for 2018-2019 year
- Discussed reorganization meeting in June
- Closed is needed to update Board on the status of negotiations
- June 13th next Board meeting

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF APRIL 11, 2018
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of April 11, 2018.

Moved by Irene LeFebvre and seconded by Michael Bertram
The motion was approved as follows: 7 yeas, 0 nays, 3 abstentions (Charlie Grau, Leonard Posey and Anthony Giordano)

2. APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF APRIL 11, 2018
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of April 11, 2018.

Moved by Irene LeFebvre and seconded by Michael Bertram
The motion was approved as follows: 7 yeas, 0 nays, 3 abstentions (Charlie Grau, Leonard Posey and Anthony Giordano)

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2017/2018 BUDGET
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2017/2018 budget as detailed on the attached: EXHIBIT A

Moved by Michael Bertram and seconded by Anthony Giordano
The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (Leonard Posey)

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending March 31, 2018 showing a cash balance of (\$99,235.68) be approved: EXHIBIT B

Moved by Michael Bertram and seconded by Anthony Giordano
The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (Leonard Posey)

5. APPROVAL OF ACTION ON PAYMENT OF BILLS
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

April 30, 2018 - \$2,709,758.60

Moved by Michael Bertram and seconded by Anthony Giordano
The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (Leonard Posey)

6. **APPROVE PROFESSIONAL SERVICE PROVIDERS – 2017-2018 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Provider(s) for the 2017-2018 school year: **EXHIBIT D**

Moved by Michael Bertram and seconded by Anthony Giordano
The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (Leonard Posey)

7. **APPROVE AWARD OF EDUCATIONAL DATA BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids as determined in consultation with Educational Data Services and listed on the attached: **EXHIBIT E**

Moved by Michael Bertram and seconded by Anthony Giordano
The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (Leonard Posey)

8. **APPROVE PROPOSAL TO REMEDIATE FUEL SPILL AT 1 CORY ROAD**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the proposal to remediate the fuel spill at 1 Cory Road, not to exceed \$56,600: **EXHIBIT F**

Moved by Michael Bertram and seconded by Anthony Giordano
The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (Leonard Posey)

9. **APPROVE REVISION TO BYLAW 050**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the revision to Article V - Bylaw 050 – Section 4: **EXHIBIT G**, as amended

Moved by Michael Bertram and seconded by Anthony Giordano
The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (Leonard Posey)

ESC SCHOOLS

10. **APPROVE THE 2018-2019 ESY PROGRAM RATES OF PAY**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Rates of Pay for the 2018-2019 Extended School Year Program as follows:

TITLE:	RATE OF PAY – 2018-2019
Occupational Therapist	\$57.50 an hour
Physical Therapist	\$57.50 an hour
Speech & Language Therapist	\$47.50 an hour
Teacher of the Handicapped	\$39.50 an hour
Nurse	\$40.00 an hour
Personal Aide	\$17.00 an hour

Moved by Anthony Giordano and seconded by Richard Bruno
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

11. **APPROVAL OF PARK LAKE LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Park Lake Lunch fund: EXHIBIT H1

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
March 31, 2018	\$2,171.86	\$570.60

Moved by Anthony Giordano and seconded by Richard Bruno
 The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

12. **APPROVAL OF REGIONAL DAY LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Regional Day Lunch fund: EXHIBIT H2

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
March 31, 2018	\$2,342.06	\$151.00

Moved by Anthony Giordano and seconded by Richard Bruno
 The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

13. **APPROVE SCHOOL CALENDAR FOR THE 2018-2019 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the School Calendar for the 2018-2019 school year as per the attached: EXHIBIT I

Moved by Anthony Giordano and seconded by Richard Bruno
 The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PERSONNEL

14. **APPROVE ESC STAFF – 2017-2018**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2017-2018, as recommended by the Superintendent, per the attached: EXHIBIT J

Moved by Frank Neglia and seconded by Charlie Grau
 The motion was approved as follows: 10 yeas, 0 nay, 0 abstentions

15. **APPROVE HEALTH BENEFIT OPT OUT FOR THE 2017-2018 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve Health Benefit Opt Out for the 2017-2018 school year, in accordance with the negotiated ESC Policy 330 for the following employee(s):

<u>Name</u>	<u>Title</u>	<u>Coverage/Effective Date</u>	<u>Amount</u>	<u>Paid</u>
Soto, Luz	Bus Driver	P/C - 5/1/18 to 6/30/18*	\$3,000 (pr*)	6/30/18

Moved by Frank Neglia and seconded by Charlie Grau
 The motion was approved as follows: 10 yeas, 0 nay, 0 abstentions

16. **APPROVE RETURN FROM MEDICAL LEAVE**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the return from medical leave for the following staff member(s):

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Sidebottom, Jilda	NP Nurse	02/16/18 to 04/27/18 – without pay

Moved by Frank Neglia and seconded by Charlie Grau
The motion was approved as follows: 10 yeas, 0 nay, 0 abstentions

17. **ACCEPT RESIGNATION OF STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Moore, Jessica	NP Nurse Sub	07/01/18
Pakonis, Pat	NP Nurse	07/01/18
Schaal, Jaclyn	NP Nurse	07/01/18

Moved by Frank Neglia and seconded by Charlie Grau
The motion was approved as follows: 10 yeas, 0 nay, 0 abstentions

18. **ACCEPT RETIREMENT OF STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the retirement of the following staff:

<u>Name</u>	<u>Title</u>	<u>Retirement Effective</u>
Pereyra, Barbara	NP Nurse	07/01/18

Moved by Frank Neglia and seconded by Charlie Grau
The motion was approved as follows: 10 yeas, 0 nay, 0 abstentions

19. **APPROVE ESC STAFF – 2018-2019**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2018-2019, as recommended by the Superintendent, per the attached: EXHIBIT K

Moved by Frank Neglia and seconded by Charlie Grau
The motion was approved as follows: 9 yeas, 0 nay, 1 recusal (Frank Neglia)

20. **NON-RENEWAL OF FUNDED POSITIONS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the non-renewal of funded positions for staff members not listed in Resolution 19, whose names are on file in the office of the Superintendent.

Moved by Frank Neglia and seconded by Charlie Grau
The motion was approved as follows: 10 yeas, 0 nay, 0 abstentions

TRANSPORTATION

21. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2017-2018 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2017-2018 school year, as per the attached: **EXHIBIT AA**

Moved by Irene LeFebvre and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (Leonard Posey)

22. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2017-2018 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2017-2018 school year, as per the attached: **EXHIBIT BB**

Moved by Irene LeFebvre and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (Leonard Posey)

23. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2017-2018 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2017-2018 school year, as per the attached: **EXHIBIT CC**

Moved by Irene LeFebvre and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (Leonard Posey)

PUBLIC – Good question from public in reference to motion #9

OTHER BUSINESS – No other business

GENERAL BOARD DISCUSSION

24. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose to discuss negotiations, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Perry Kwok and seconded by Anthony Giordano. The meeting was moved into closed session at 8:17 pm and was carried by a unanimous roll call.

25. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Perry Kwok and seconded by Michael Bertram. The meeting was returned to regular session at 8:30 pm and was carried by a unanimous roll call.

26. ACCEPT SUPERINTENDENT GOALS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the Superintendent Goals, as amended for the 2018-2019 year.

Moved by Perry Kwok and seconded by Karen Nyquist

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

ADJOURNMENT

There being no further business a motion was made by Perry Kwok and seconded by Leonard Posey to adjourn at 8:31 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta

Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers – March 2018
B	Board Secretary’s & Treasurer’s Report-March 31, 2018
C	Payment of Bills – April 30, 2018
D	2017-2018 Professional Service Providers
E	Award of Bids - Educational Data Service
F	Remediation – 1 Cory Road
G	Article V – Bylaw 050 – Section 4
H1	Lunch Fund – Park Lake School – March 2018
H2	Lunch Fund – Regional Day School – March 2018
I	2018-2019 School Calendar
J	2017-2018 ESC Staff
K	2018-2019 ESC Staff
AA-CC	Transportation