

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
DECEMBER 2, 2015

CALL TO ORDER

Vice President, Karen Nyquist, called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County will be called to order at 7:40 pm on December 2, 2015 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains.

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Barry Brantner, Boonton Township
Alan Bocchino, Dover Town
Michael Stewart, Jefferson Township
Lou Nazzaro, Lincoln Park Borough
Karen Nyquist, Long Hill Township
John Morella, Montville Township
Michael Bertram, Morris Hills Regional
Terri Murphy, Morris School District
Anthony Giordano, Mt Olive Township
Angelo Vilardi, Superintendent

Not Present: Paul Fechhelm, Mendham Borough
Alan Albin, Morris Plains
Tom Salerno, Pequannock Township
Perry Kwok, Washington Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on June 28, 2015 in the Daily Record. Notices were also sent on June 26, 2015 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC – No Public

SUPERINTENDENT'S REPORT

- Discussed Non-Public Transportation Advisory Committee in reference to Senate Bill S3251
- Discussed Bill A1029 – Training for bus drivers and bus aides
- Discussed Resolution for Refunding the ESC bond
- Discussed completion of CAFR
- Discussed Notes from LA MIS
 - The ESC APP
 - The Solution Tree
 - The Termite Solution
 - The Schools Celebrations
- Closed Session is needed
- Next Board Meeting is January 13, 2016

MINUTES

1. APPROVAL OF MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS MEETING OF NOVEMBER 4, 2015

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Regular Meeting of the Board of Directors Meeting of November 4, 2015.

Moved by John Morella and seconded by Michael Bertram
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

COMMISSION

2. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2015/2016 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2015/2016 budget as detailed on the attached: EXHIBIT A

Moved by Lou Nazzaro and seconded by Anthony Giordano
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

3. APPROVAL OF THE BOARD SECRETARY’S AND TREASURER’S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending October 31, 2015 showing a cash balance of \$345,695.90 be approved: EXHIBIT B

Moved by Lou Nazzaro and seconded by Anthony Giordano
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

4. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

November 30, 2015 - \$2,508,977.52

Moved by Lou Nazzaro and seconded by Anthony Giordano
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

5. APPROVAL OF RESOLUTION FOR REFUNDING

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Resolution for refunding through the MCIA, as per the attached: EXHIBIT D

Moved by Lou Nazzaro and seconded by Anthony Giordano
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

6. APPROVAL OF CAFR - TABLED

7. **APPROVE AWARD OF EDUCATIONAL DATA BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids for supplies on the bid dates as listed. These prices will remain firm until November 30, 2016 as determined in consultation with Educational Data Services and listed on the attached **EXHIBIT E**

Moved by Lou Nazzaro and seconded by Anthony Giordano
 The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

8. **APPROVE AGREEMENT WITH SUMMIT SPEECH SCHOOL**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement between the Educational Services Commission of Morris County and Summit Speech School for Itinerant Teacher services at Cheder Lubavitch for student D.E., payable at a rate of \$150.00 per session, 2 sessions per month, not to exceed 20 sessions starting September 1, 2015 to June 30, 2016.

Moved by Lou Nazzaro and seconded by Anthony Giordano
 The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

ESC SCHOOLS

9. **APPROVAL OF PARK LAKE LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Park Lake Lunch fund: **EXHIBIT F1**

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
October 31, 2015	\$3,328.66	\$650.12

Moved by Alan Bocchino and seconded by Anthony Giordano
 The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

10. **APPROVAL OF REGIONAL DAY LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Regional Day Lunch fund: **EXHIBIT F2**

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
October 31, 2015	\$3,470.21	\$186.42

Moved by Alan Bocchino and seconded by Anthony Giordano
 The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PERSONNEL

11. **APPROVE ESC STAFF – 2015-2016**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2015-2016, as recommended by the Superintendent, per the attached: **EXHIBIT G**

Moved by Irene LeFebvre and seconded by Anthony Giordano
 The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

12. **APPROVE STIPENDS FOR THE 2015-2016 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve stipends for the 2015-2016 school year, payments are made as per the attached, in accordance with the negotiated Agreement: **EXHIBIT H1**

Moved by **Irene LeFebvre** and seconded by **Anthony Giordano**
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

13. **APPROVE HEALTH BENEFIT OPT OUT FOR THE 2015-2016 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve Health Benefit Opt Out for the 2015-2016 school year, payments are made as per the attached, in accordance with the negotiated Agreement: **EXHIBIT H2**

Moved by **Irene LeFebvre** and seconded by **Anthony Giordano**
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

14. **ACCEPT RESIGNATION OF STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Alexander Ortiz	School Bus Driver	11/25/15

Moved by **Irene LeFebvre** and seconded by **Anthony Giordano**
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

TRANSPORTATION

15. **APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2015-2016 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2015-2016 school year for the following districts:

- Burlington County Special Services School District
- North Hunterdon Voorhees Regional High School District
- Township of Union School District

Moved by **Michael Stewart** and seconded by **Michael Bertram**
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

16. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2015/2016 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2015/2016 school year as per the attached: **EXHIBIT AA**

Moved by **Michael Stewart** and seconded by **Michael Bertram**
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

17. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2015/2016 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2015/2016 school year as per the attached: EXHIBIT BB

Moved by Michael Stewart and seconded by Michael Bertram
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

18. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2015/2016 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2015/2016 school year as per the attached: EXHIBIT CC

Moved by Michael Stewart and seconded by Michael Bertram
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PUBLIC- No Public
OTHER BUSINESS – No Other Business
GENERAL BOARD DISCUSSION

19. CLOSED SESSION
BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of a contract matter, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Terri Murphy and seconded by Irene LeFebvre. The meeting was moved into closed session at 8:00 pm and was carried by a unanimous roll call.

20. RETURN TO REGULAR SESSION FROM CLOSED SESSION
BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Terri Murphy and seconded by Irene LeFebvre. The meeting was returned to regular session at 8:14 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by John Morella and seconded by Lou Nazzaro to adjourn at 8:14 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers - October 2015
B	Board Secretary's & Treasurer's Report-October 31, 2015
C	Payment of Bills – November 30, 2015
D	MCIA Resolution
E	Award of Bids - Educational Data Services
F1	Lunch Fund – Park Lake School – October 2015
F2	Lunch Fund – Regional Day School – October 2015
G	2015-2016 ESC Staff
H1	2015-2016 Stipends
H2	2015-2016 Health Benefits Opt Out
AA-CC	Transportation