

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
May 6, 2015

CALL TO ORDER

President, Perry Kwok called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains on Wednesday, May 6, 2015 at 7:45 pm.

FLAG SALUTE

The President led the Board of Directors in the salute to our flag.

ROLL CALL

The Acting Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Alan Bocchino, Dover Town
Michael Stewart, Jefferson Township
Lou Nazzaro, Lincoln Park Borough
Charlie Grau, Montville Township
Michael Bertram, Morris Hills Regional
Terri Murphy, Morris School District
Perry Kwok, Washington Township
Angelo Vilardi, Superintendent

Not Present: Barry Brantner, Boonton Township
Kim Macaulay, Harding Township
Karen Nyquist, Long Hill Township
Paul Fechhelm, Mendham Borough
Alan Albin, Morris Plains
Anthony Giordano, Mount Olive Township
Tom Salerno, Pequannock Township

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 1, 2014 in the Daily Record. Notices were also sent on June 25, 2014 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC – No Public Comment

SUPERINTENDENT’S REPORT

- Discussed enrollment at Regional Day School and Park Lake School
- Discussed expanded EBA at Park Lake School
- Discussed Policy Revisions for Health Benefits
- Discussed presentation made to various groups
- Discussed Superintendent Goals

MINUTES

1. **APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF APRIL 1, 2015**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of April 1, 2015.

Moved by Alan Bocchino and seconded by Michael Bertram
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

2. **APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF APRIL 1, 2015**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of April 1, 2015.

Moved by Alan Bocchino and seconded by Michael Bertram
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

COMMISSION

3. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2014-2015 BUDGET**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2014/2015 budget as detailed on the attached: **EXHIBIT A**

Moved by Charles Grau and seconded by Lou Nazzaro
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

4. **APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending March 31, 2015 showing a cash balance of \$1,503,683.96 be approved: **EXHIBIT B**

Moved by Charles Grau and seconded by Lou Nazzaro
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

5. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT C**

April 30, 2015	\$2,839,516.90
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Moved by Charles Grau and seconded by Lou Nazzaro
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

6. **APPROVE PROFESSIONAL SERVICE PROVIDERS – 2014-2015 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2014-2015 school year, as per the attached: **EXHIBIT D**

Moved by Charles Grau and seconded by Lou Nazzaro
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

7. **APPROVAL OF AWARD OF BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following bids be awarded as per the attached and determined in consultation with Educational Data Services: **EXHIBIT E**

Moved by Charles Grau and seconded by Lou Nazzaro
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

8. **APPROVAL OF PROPOSED REVISIONS TO HEALTH BENEFITS POLICIES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Proposed revisions to the Health Benefits Program Policy 332 and Policy 419
EXHIBIT F

Moved by Charles Grau and seconded by Lou Nazzaro
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

ESC SCHOOLS

9. **APPROVAL OF DISBURSEMENT FROM PARK LAKE LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements from the Park Lake Lunch fund: **EXHIBIT G1**

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
March 31, 2015	\$2,063.23	\$824.90

Moved by Michael Bertram and seconded by Charles Grau
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

10. **APPROVAL OF DISBURSEMENT FROM REGIONAL DAY LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements from the Regional Day Lunch fund: **EXHIBIT G2**

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
March 31, 2015	\$1,602.10	\$184.60

Moved by Michael Bertram and seconded by Charles Grau
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

PERSONNEL

11. **APPROVE ESC STAFF – 2014-2015**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2014-2015, as recommended by the Superintendent, per the attached: **EXHIBIT H1&H2**

Moved by Terri Murphy and seconded by Charles Grau
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

12. **APPROVE ESC STAFF – 2015-2016**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2015-2016, as recommended by the Superintendent, per the attached: **EXHIBIT I**

Moved by Terri Murphy and seconded by Charles Grau
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

13. **NON-RENEWAL OF FEDERALLY FUNDED POSITIONS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the reduction in force and the non-renewal of staff members not approved in Resolution 12, whose names are on file in the office of the Superintendent.

Moved by Terri Murphy and seconded by Charles Grau
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

14. **APPROVE TERMINATION OF STAFF** – Moved after Closed Session

15. **ACCEPT RESIGNATION OF STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Jacqueline O'Brien	Non-Public Nurse	06/30/15

Moved by Terri Murphy and seconded by Charles Grau
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

16. **APPROVE THE 2015-2016 ESY PROGRAM RATES OF PAY**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Rates of Pay for the 2015-2016 Extended School Year Program as follows:

TITLE:	RATE OF PAY – 2015-2016
Occupational Therapist	\$57.50 an hour
Physical Therapist	\$57.50 an hour
Speech & Language Therapist	\$42.50 an hour
Teacher of the Handicapped	\$37.50 an hour
Nurse	\$40.00 an hour
Personal Aide	\$16.00 an hour

Moved by Terri Murphy and seconded by Charles Grau
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

TRANSPORTATION

17. **APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2014-2015 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2014-2015 school year for the following districts:

- Summit Public Schools

Moved by Irene LeFebvre and seconded by Lou Nazzaro
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

18. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2014/2015 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2014/2015 school year as per the attached: EXHIBIT AA

Moved by Irene LeFebvre and seconded by Lou Nazzaro
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

19. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2014/2015 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2014/2015 school year as per the attached: EXHIBIT BB

Moved by Irene LeFebvre and seconded by Lou Nazzaro
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

20. **ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2014/2015 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2014/2015 school year as per the attached: EXHIBIT CC

Moved by Irene LeFebvre and seconded by Lou Nazzaro
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

21. **APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2015/2016 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreements for coordinated transportation services for the 2015/2016 school year:
Morris County Districts
Boonton Township, Butler Borough, Chester Township, Denville Township, Dover Town, East Hanover Township, Florham Park Borough, Hanover Park Regional, Hanover Township, Harding Township, Jefferson Township, Kinnelon Borough, Lincoln Park Borough, Long Hill Township, Madison Borough, Mendham Borough, Mendham Township, Mine Hill Township, Montville Township, Morris County Vocational School District, Morris Hills Regional, Morris Plains Borough, Morris School District, Mt. Arlington Borough, Mt. Olive Township, Mountain Lakes Borough, Netcong Borough, Parsippany-Troy Hills, Pequannock Township, Randolph Township, Riverdale Borough, Rockaway Borough, Rockaway Township, Roxbury Township, School District of the Chathams, Town of Boonton, Washington Township, West Morris Regional and Wharton Borough.
Out of County Districts:
Bloomingdale, Bloomfield Board of Education, East Windsor Regional Schools, Glen Ridge School District, Greater Egg Harbor, Hasbrouck Heights Public Schools, Jersey City Public School, Lakewood Board of Education, Livingston Board of Education, Logan Township School District, Lower Cape May Regional, Millburn Township, Monmouth Ocean ESC, New Brunswick Public Schools, Paterson Public Schools, Pompton Lakes Board of Education, River Dell Regional School District, Spring Lake Heights Board of Education, Springfield Public School, Summit Public Schools, Sussex County Regional Cooperative, Teaneck School District, Vernon Township Board of Education, Warren County Special Services, Watchung Hills Regional, West Milford, West New York School District and West Windsor-Plainsboro Regional School District.

Moved by Irene LeFebvre and seconded by Lou Nazzaro
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

PUBLIC – A question regarding the timeline for RDS Ads on busses

OTHER BUSINESS

GENERAL BOARD DISCUSSION – ESC Superintendent Goals for 2015-2016

- 22. APPROVE GOALS FOR THE 2015-2016 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the framework for the ESC Superintendent Goals for 2015-16, which will be further detailed prior to the next Board meeting.

Moved by Irene LeFebvre and seconded by Terri Murphy
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

- 23. CLOSED SESSION
BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of personnel, litigation and negotiations, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit. The Board will return to public session to take action.

Moved by Michael Bertram and seconded by Michael Stewart. The meeting was moved into closed session at 9:15 pm and was carried by a unanimous roll call.

- 24. RETURN TO REGULAR SESSION FROM CLOSED SESSION
BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Terri Murphy and seconded by Irene LeFebvre. The meeting was returned to regular session at 9:40 pm and was carried by a unanimous roll call.

- 14. APPROVE TERMINATION OF STAFF
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the termination of the following staff, as recommended by the Superintendent:

<u>Name</u>	<u>Title</u>	<u>Termination Effective</u>
Employee ID#001649	Bus Driver	05/04/15

Moved by Michael Bertram and seconded by Michael Stewart
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

ADJOURNMENT

There being no further business a motion was made by Charles Grau and seconded by Lou Nazzaro to adjourn at 9:45 pm and was carried by a unanimous roll call.

Respectfully Submitted By,


 Angelo A. Vilardi, Superintendent
 Acting Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers – March 2015
B	Board Secretary’s & Treasurer’s Report-March 31, 2015
C	Payment of Bills – April 30, 2015
D	2014-2015 Professional Service Providers
E	Award of Bids – Educational Data Services
F1	Proposed Policy 332
F2	Proposed Policy 419
G1	Lunch Fund – Park Lake School – March 2015
G2	Lunch Fund – Regional Day School – March 2015
H1	2014-2015 Staff – MCECEA
H2	2014-2015 Staff
I	2015-2016 Staff
AA-CC	Transportation