

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING

JANUARY 7, 2015

CALL TO ORDER

President, Perry Kwok called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains on Wednesday, January 7, 2015 at 7:46 pm.

FLAG SALUTE

The President led the Board of Directors in the salute to our flag.

ROLL CALL

The Business Administrator/Board Secretary noted the Roll Call from the Representative Assembly:

Present: Irene LeFebvre, Boonton Town
Alan Bocchino, Dover Town
Michael Stewart, Jefferson Township
Karen Nyquist, Long Hill Township
John Morella, Montville Township, left at 7:53 pm
Terri Murphy, Morris School District
Anthony Giordano, Mt. Olive Township
Perry Kwok, Washington Township
Angelo Vilardi, Superintendent of Schools

Not Present: Barry Brantner, Boonton Township
Kim Macaulay, Harding Township
Paul Fechhelm, Mendham Borough
Michael Bertram, Morris Hills Regional
Alan Albin, Morris Plains
Tom Salerno, Pequannock Township
Marcia Asdal, West Morris Regional

Also Present: Lou Nazzaro, Lincoln Park Borough
Catarina Bilotta, Business Administrator/Board Secretary

NOTICE – Noted the Notice from the Representative Assembly:

I submit that a legal notice of this meeting of the Board of Directors was published on July 1, 2014 in the Daily Record. Notices were also sent on June 25, 2014 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC – No Public Comment

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF DECEMBER 3, 2014

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the amended Minutes of the Board of Directors Meeting of December 3, 2014.

Moved by Terri Murphy and seconded by Irene LeFebvre

The motion was approved as follows: 6 yeas, 0 nays, 2 abstentions (Anthony Giordano and Karen Nyquist)

2. **APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF DECEMBER 3, 2014**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of December 3, 2014.

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 6 yeas, 0 nays, 2 abstentions (Anthony Giordano and Karen Nyquist)

COMMISSION

3. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2014-2015 BUDGET**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2014-2015 Budget as detailed on the attached: EXHIBIT A

Moved by Terri Murphy and seconded by Karen Nyquist
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

4. **APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending November 30, 2014 showing a cash balance of (\$226,041.65) be approved. EXHIBIT B

Moved by Terri Murphy and seconded by Karen Nyquist
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

5. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

| | |
|-------------------|----------------|
| December 31, 2014 | \$2,511,158.88 |
|-------------------|----------------|

Moved by Terri Murphy and seconded by Karen Nyquist
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

6. **APPROVE AWARD OF BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of MSRP bids in the month of August and opened in October/November 2014 as determined in consultation with Educational Data Services and listed on the attached EXHIBIT D

Moved by Terri Murphy and seconded by Karen Nyquist
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

7. **APPROVE FIRST READING CHANGES TO BYLAW ARTICLE III**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the first reading of the changes to Bylaw Article III, 030 on the attached EXHIBIT G

Moved by Terri Murphy and seconded by Karen Nyquist
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

ESC SCHOOLS

8. **APPROVAL OF DISBURSEMENT FROM PARK LAKE LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements from the Park Lake Lunch fund:
EXHIBIT E1

| | <u>DISBURSEMENTS</u> | <u>CASH BALANCE</u> |
|-------------------|-----------------------------|----------------------------|
| November 30, 2014 | \$2,533.84 | \$446.30 |

Moved by John Morella and seconded by Anthony Giordano
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

9. **APPROVAL OF DISBURSEMENT FROM REGIONAL DAY LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements from the Regional Day Lunch fund:
EXHIBIT E2

| | <u>DISBURSEMENTS</u> | <u>CASH BALANCE</u> |
|-------------------|-----------------------------|----------------------------|
| November 30, 2014 | \$3,154.10 | \$100.40 |

Moved by John Morella and seconded by Anthony Giordano
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

PERSONNEL

10. **APPROVE ESC STAFF – 2014-2015**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2014-2015, as recommended by the Superintendent, per the attached: EXHIBIT F

Moved by John Morella and seconded by Anthony Giordano
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

TRANSPORTATION

11. **APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2014-2015 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2014-2015 school year for the following districts:

- New Brunswick Public Schools
- Spring Lake Heights Board of Education

Moved by Alan Bocchino and seconded by Karen Nyquist
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

12. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2014-2015 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2014-2015 school year as per the attached: EXHIBIT AA

Moved by Alan Bocchino and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

13. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2014-2015 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2014-2015 school year as per the attached: EXHIBIT BB

Moved by Alan Bocchino and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

14. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2014-2015 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2014-2015 school year as per the attached: EXHIBIT CC

Moved by Alan Bocchino and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

PUBLIC – No Public Comment

OTHER BUSINESS

GENERAL BOARD DISCUSSION

15. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing negotiations with the MCECEA, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Irene LeFebvre and Michael Bertram. The meeting was moved into closed session at 7:52 pm and was carried by a unanimous roll call.

16. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Anthony Giordano and seconded by Terri Murphy. The meeting was returned to regular session at 8:05 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Anthony Giordano and seconded by Irene LeFebvre to adjourn at 8:05 pm and was carried by a unanimous roll call.

Respectfully Submitted By,

Catarina Bilotta
Business Administrator/Board Secretary

Minutes- Board of Directors Meeting, January 7, 2015

ATTACHMENTS

EXHIBITS

| | |
|--------------|---|
| A | Line Account Transfers – November 2014 |
| B | Board Secretary’s & Treasurer’s Report–November 30, 2014 |
| C | Payment of Bills – December 31, 2014 |
| D | Ed Data Services – Award of Bids |
| E1 | Lunch Fund – Park Lake School – November 2014 |
| E2 | Lunch Fund – Regional Day School – November 2014 |
| F | 2014-2015 Staff – MCESCEA |
| G | Bylaw Article III 030 |
| AA-CC | Transportation |