

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844
MINUTES –BOARD OF DIRECTORS MEETING
NOVEMBER 5, 2014

CALL TO ORDER

President, Perry Kwok called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains on Wednesday, November 5, 2014 at 7:30 pm.

FLAG SALUTE

The President led the Board of Directors in the salute to our flag.

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Barry Brantner, Boonton Township
Alan Bocchino, Dover Town
Michael Stewart, Jefferson Township
Paul Fechhelm, Mendham Borough
John Morella, Montville Township
Michael Bertram, Morris Hills Regional
Terri Murphy, Morris School District, arrived at 7:40 pm
Tom Salerno, Pequannock Township
Perry Kwok, Washington Township
Angelo Vilardi, Superintendent

Not Present: Dev Modi, Harding Township
Denise McCarthy, Lincoln Park Borough
Karen Nyquist, Long Hill Township
Alan Albin, Morris Plains
Anthony Giordano, Mt. Olive Township
Marcia Asdal, West Morris Regional

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 1, 2014 in the Daily Record. Notices were also sent on June 25, 2014 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC – No Public

SUPERINTENDENT'S REPORT

- Frank Romano, Director of Transportation, provided an overview of transportation services
- Discussed ESC's workshop at NJSBA conference – went well
- Discussed Comprehensive Annual Financial Report (CAFR) FY2014 – with no recommendations
- Discussed the continuations of CST Evaluator Training
- Closed Session is needed to discuss litigation

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- Next meeting is Wednesday, December 3, 2014
- RDS – Friday, November 21st – Thanksgiving Luncheon – Superintendent will send email

Motion was made to Accept Resignation of Denise McCarthy, Lincoln Park Borough from the Board of Directors. Moved by Tom Salerno and seconded by Irene LeFebvre – All were in favor

PRESIDENT’S APPOINTMENT

In accordance with Bylaw Article III, Section 10, and Bylaw Article IV, Sections 5 and 6, Perry Kwok, as President, appointed Michael Stewart, Jefferson Township of the Representative Assembly to join as a voting Board member for the remainder of the 2014-2015 school year. After hearing there were no objections, the appointment is approved. Moved by Tom Salerno and seconded by Irene LeFebvre – All were in favor

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF OCTOBER 1, 2014

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of October 1, 2014.

Moved by Tom Salerno and seconded by Terri Murphy

The motion was approved as follows: 7 yeas, 0 nays, 3 abstentions (Paul Fechhelm, Michael Stewart and Perry Kwok)

COMMISSION

2. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2014-2015 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2014/2015 budget as detailed on the attached: EXHIBIT A

Moved by Terri Murphy and seconded by Irene LeFebvre

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

3. APPROVAL OF THE BOARD SECRETARY’S AND TREASURER’S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending September 30, 2014 showing a cash balance of \$619,031.22 be approved. EXHIBIT B

Moved by Terri Murphy and seconded by Irene LeFebvre

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

10. **APPROVAL OF DISBURSEMENT FROM REGIONAL DAY LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements from the Regional Day Lunch fund:
EXHIBIT F

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
September 30, 2014	\$0.00	\$197.85

Moved by Paul Fechhelm and seconded by Irene LeFebvre
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

11. **APPROVE AGREEMENT WITH INVO HEALTHCARE ASSOCIATES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement between the Educational Services Commission of Morris County and INVO HealthCare Associates for Physical Therapy Services at Park Lake School, payable at a rate of \$83.00 an hour from 8:30 am to 2:45 pm, Monday through Thursday starting October 23, 2014 to June 30, 2015.

Moved by Paul Fechhelm and seconded by Irene LeFebvre
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PERSONNEL

12. **APPROVE ESC STAFF – 2014-2015**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2014-2015, as recommended by the Superintendent, per the attached: **EXHIBIT G**

Moved by Irene LeFebvre and seconded by Terri Murphy
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

13. **APPROVE COMPENSATION CORRECTIONS FOR ESC STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the correction in compensation for staff members for the school year 2014-2015, as recommended by the Superintendent and listed on **EXHIBIT G**

Moved by Irene LeFebvre and seconded by Terri Murphy
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

14. **APPROVE STIPENDS FOR THE 2014-2015 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve stipends for the 2014-2015 school year, payments are made as per the attached, in accordance with the negotiated Agreement **EXHIBIT H**

Moved by Irene LeFebvre and seconded by Terri Murphy
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

15. **APPROVE LIST OF ON-CALL SUBSTITUTES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the attached list of on-call substitutes for the 2014-2015 school year, as recommended by the Superintendent, at the Board approved rates: **EXHIBIT I**

Moved by Irene LeFebvre and seconded by Terri Murphy
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

16. **ACCEPT RESIGNATION OF STAFF**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Tonya Domenico Tasso	Occupational Therapist	10/3/14

Moved by Irene LeFebvre and seconded by Terri Murphy

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

TRANSPORTATION

17. **APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2014/2015 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2014/2015 school year for the following districts:

- West New York School District

Moved by Michael Stewart and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

18. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2014/2015 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2014/2015 school year as per the attached: EXHIBIT AA

Moved by Michael Stewart and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

19. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2014/2015 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2014/2015 school year as per the attached: EXHIBIT BB

Moved by Michael Stewart and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

20. **ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2014/2015 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2014/2015 school year as per the attached: EXHIBIT CC

Moved by Michael Stewart and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS

GENERAL BOARD DISCUSSION

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21. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of litigation, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by John Morella and seconded by Paul Fehhelm. The meeting was moved into closed session at 8:10 pm and was carried by a unanimous roll call.

22. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Michael Bertram and seconded by Tom Salerno. The meeting was returned to regular session at 8:15 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Michael Bertram and seconded by Tom Salerno to adjourn at 8:15 pm and was carried by a unanimous roll call.

Respectfully Submitted By,

Catarina Bilotta
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers – September 2014
B	Board Secretary’s & Treasurer’s Report–September 30, 2014
C	Payment of Bills – October 31, 2014
D	Professional Service Providers – 2014-2015
E	Ed Data Services – Award & Withdrawal of Bids
F	Lunch Fund – Park Lake School – September 2014
F	Lunch Fund – Regional Day School – September 2014
G	2014-2015 Staff – NJEA Members
G	2014-2015 Staff
H	2014-2015 Stipends
I	On-Call Substitutes
AA-CC	Transportation