

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS
SEPTEMBER 7, 2016

CALL TO ORDER

The Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County was called to order by the Superintendent/Acting Board Secretary, Angelo Vilardi at 7:30 pm on September 7, 2016 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains.

ROLL CALL

The Acting Board Secretary called the roll:

Present: Robert Siciliano, Boonton Town
Barry Brantner, Boonton Township
Lou Nazzaro, Lincoln Park Borough
John Morella, Montville Township
Michael Bertram, Morris Hills Regional
Angelo Vilardi, Superintendent

Not Present: Alan Bocchino, Dover Town
Melissa Senatore, Jefferson Township
Karen Nyquist, Long Hill Township
Kenneth Wilbur, Morris Plains
Terri Murphy, Morris School District
Anthony Giordano, Mt. Olive Township
Perry Kwok, Washington Township

Also Present: Lisa Woodring, West Morris Regional

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 17, 2016 in the Daily Record. Notices were also sent on July 15, 2016 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC – No Public

SUPERINTENDENT’S REPORT

- Discussed the school opening of Park Lake and Regional Day Schools
- Discussed the Regional Day School Program and a new project proposal
- Discussed personnel recommendations at Park Lake and Regional Day Schools
- Discussed our Cooperative Lead Testing and Abatement Bid
- Closed Session needed to discuss a litigation matter

ADJOURNMENT OF MEETING

The Vice President noted that a quorum was not present. The Vice President adjourned the meeting.

CALL TO ORDER

The Vice President called an Executive Committee Meeting to order in accordance with NJSA 18A:6-51. The Acting Board Secretary noted the roll from the Director's Meeting.

MINUTES

1. **APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF AUGUST 3, 2016**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of August 3, 2016.

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 3 yeas, 0 nays, 2 abstentions (Robert Siciliano and John Morella)

COMMISSION

2. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2016/2017 BUDGET**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2016/2017 budget as detailed on the attached: EXHIBIT A

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 4 yeas, 0 nays, 1 abstention (Robert Siciliano)

3. **APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending July 31, 2016 showing a cash balance of \$731,559.09 be approved: EXHIBIT B

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 4 yeas, 0 nays, 1 abstention (Robert Siciliano)

4. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

August 31, 2016 - \$1,413,719.82

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 4 yeas, 0 nays, 1 abstention (Robert Siciliano)

5. **APPROVAL OF SECTION 125 PLAN DOCUMENT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Health Benefits Section 125 Plan document as attached: EXHIBIT D

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

6. **APPROVE AGREEMENT WITH AERO ENVIRONMENTAL SERVICES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement with AERO Environmental Services for the provision of environmental health and safety services to members of the HESS cooperative for the 2016-2017 school year in the amount of \$75,617.00.

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

7. **APPROVE CONTRACT FOR STUDENT WITH HEARING LOSS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2016-2017 Contract between the Holy Spirit School/ESC of Morris County and Mountain Lakes Board of Education for student B.P. for the annual tuition amount of \$1,200.00.

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

8. **APPROVE AGREEMENT FOR PEDIATRIC THERAPY & YOGA OF MORRIS, LLC**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement between the ESC of Morris County and Pediatric Therapy & Yoga of Morris, LLC for Physical Therapy services for the period September 1, 2016 through June 30, 2017 at a rate of \$95.00 per hour, for ESY Services and \$350.00 per evaluation for student L.T. at Gottesman RTW Academy, Randolph.

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

9. **APPROVE COMMISSION FOR THE BLIND CONTRACT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2016-2017 school year Contract for Level 1 Education Services for student M.R. at Holy Spirit School, Pequannock in the amount of \$1,900.00.

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

10. **AUTHORIZE THE ADMINISTRATION TO LEASE PURCHASE TRANSPORTATION VEHICLES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to authorize the administration to lease purchase the vehicles listed on the attached: EXHIBIT E

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

11. **APPROVE TEACH4NJ SHARED SERVICE AGREEMENT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve TEACH4NJ Shared Service Agreement for the period September 1, 2016 to June 30, 2017 for the following school district:

- o Denville Township Board of Education

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

12. **APPROVE PROFESSIONAL ASSESSMENT PROVIDER FOR THE 2016-2017 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Assessment Provider for the 2016-2017 school year at a rate of \$133.33 a day for teacher observations, as recommended by the Superintendent and listed below:
- o Thomas Kane, New Sussex Education Associates, LLC

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

13. **APPROVE AWARD OF EDUCATIONAL DATA BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids as determined in consultation with Educational Data Services and listed on the attached: EXHIBIT F

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

PERSONNEL

14. **APPROVE ESC STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following personnel for the 2016-2017 school year, as recommended by the Superintendent, per the attached: EXHIBIT G

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

15. **APPROVE RETURN FROM MEDICAL LEAVE**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the return from medical leave for the following staff members:

| <u>Name</u> | <u>Title</u> | <u>Effective Date</u> |
|---------------------|----------------------|-----------------------|
| Mondero, Jacqueline | Personal Aide – RDS | 09/01/16 |
| Rivera, Francileny | School Bus Attendant | 09/01/16 |
| Vida, Phyllis | NP Nurse | 09/01/16 |

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

16. **NON-RENEWAL OF STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the non-renewal of staff members not listed in Resolution 14, whose names are on file in the office of the Superintendent.

Moved by Lou Nazzaro and seconded by John Morella
The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

17. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

| <u>Name</u> | <u>Title</u> | <u>Resignation Effective</u> |
|------------------|-----------------------|------------------------------|
| Garcia, Olga | Bus Driver | 08/31/16 |
| Lee, Kum ja | NP Nurse - Substitute | 06/30/16 |
| Schachman, Laura | Nurse – Substitute | 07/28/16 |
| Wyble, Lorraine | NP Nurse - Substitute | 06/30/16 |

Moved by Lou Nazzaro and seconded by John Morella

The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

TRANSPORTATION

18. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2016-2017 SCHOOL YEARS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2016-2017 school years for the following districts:

- High Point Regional High School District

Moved by Lou Nazzaro and seconded by John Morella

The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

19. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2016/2017 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2016/2017 school year as per the attached: EXHIBIT AA

Moved by Lou Nazzaro and seconded by John Morella

The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

20. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2016/2017 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2016/2017 school year as per the attached: EXHIBIT BB

Moved by Lou Nazzaro and seconded by John Morella

The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

21. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2016/2017 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2016/2017 school year as per the attached: EXHIBIT CC

Moved by Lou Nazzaro and seconded by John Morella

The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

22. APPROVE RENEWAL OF TRANSPORTATION CONTRACTS – 2016/2017 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of transportation contracts for the transportation of school pupils for the 2016/2017 school year as per the attached:

EXHIBIT DD – Special Education

EXHIBIT EE - Academy

Moved by Lou Nazzaro and seconded by John Morella

The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

23. AWARD OF TRANSPORTATION CONTRACTS – 2016/2017 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of July 28, 2016, August 9, 2016, August 18, 2016 & August 25, 2016, to the lowest bidders for transportation of school pupils for the 2016/2017 school year as per the attached:

EXHIBIT FF – July 28, 2016

EXHIBIT GG – August 9, 2016

EXHIBIT HH – August 18, 2016

EXHIBIT II – August 25, 2016

Moved by Lou Nazzaro and seconded by John Morella

The motion was approved as follows: 5 yeas, 0 nays, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS – No Other Business

GENERAL BOARD DISCUSSION

24. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose pending litigation, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Lou Nazzaro and seconded by John Morella. The meeting was moved into closed session at 8:25 pm and was carried by a unanimous roll call.

25. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Lou Nazzaro and seconded by John Morella. The meeting was returned to regular session at 8:30 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Lou Nazzaro and seconded by John Morella to adjourn at 8:32 pm and was carried by a unanimous roll call.

Respectfully Submitted By,


Angelo Vilardi

Superintendent/Acting Board Secretary

ATTACHMENTS

EXHIBITS

- | | |
|--------------|---|
| A | Line Account Transfers - July 2016 |
| B | Board Secretary's & Treasurer's Report-July 31, 2016 |
| C | Payment of Bills – August 31, 2016 |
| D | Section 125 Plan Document |
| E | Lease Purchase Transportation Vehicles |
| F | Award of Bid – Educational Data Services |
| G | Staff - 2016-2017 School Year |
| AA-II | Transportation |