

**EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY**  
P.O. Box 1944, Morristown, NJ 07962-1944  
(973) 540-8844

**MINUTES –BOARD OF DIRECTORS MEETING**  
**APRIL 6, 2016**

**CALL TO ORDER**

President, Perry Kwok, called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County at 7:35 pm on April 6, 2016 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2<sup>nd</sup> Floor, Morris Plains.

**ROLL CALL**

The Business Administrator/Board Secretary noted the roll.

**Present:** Irene LeFebvre, Boonton Town  
Barry Brantner, Boonton Township  
Lou Nazzaro, Lincoln Park Borough  
Karen Nyquist, Long Hill Township  
John Morella, Montville Township  
Michael Bertram, Morris Hills Regional  
Kenneth Wilbur, Morris Plains  
Terri Murphy, Morris School District  
Perry Kwok, Washington Township  
Angelo Vilardi, Superintendent

**Not Present:** Alan Bocchino, Dover Town  
Melissa Senatore, Jefferson Township  
Paul Fehhelm, Mendham Borough  
Tom Salerno, Pequannock Township

**Also Present:** Catarina Bilotta, Business Administrator/Board Secretary

**NOTICE**

I submit that a legal notice of this meeting of the Board of Directors was published on June 28, 2015 in the Daily Record. Notices were also sent on June 26, 2015 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

**PUBLIC**

**SUPERINTENDENT'S REPORT**

- Discussed School Calendar
- Discussed an increased requests for non-public services
- Discussed annual reviews of our enrollment projections at Park Lake School & Regional Day School
- Discussed the payroll service issue of March 24<sup>th</sup>
- Discussed Resolution in support of NJCESC request for a stay
- Discussed Superintendent Presentation at Business Administrator's County Meeting
- Discussed Lead Remediation Plan
- Mentioned the Park Lake School fundraiser on Friday, April 8<sup>th</sup> at Macaluso's

1. **APPOINT NEW BOARD MEMBER** – President Kwok requested that the motion be removed from the agenda

MINUTES

2. APPROVAL OF MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS MEETING OF MARCH 2, 2016

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Regular Meeting of the Board of Directors Meeting of March 2, 2016.

Moved by John Morella and seconded by Michael Bertram  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

3. APPROVAL OF CLOSED MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS MEETING OF MARCH 2, 2016

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Regular Meeting of the Board of Directors Meeting of March 2, 2016.

Moved by John Morella and seconded by Michael Bertram  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

COMMISSION

4. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2015/2016 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2015/2016 budget as detailed on the attached: EXHIBIT A

Moved by Kenneth Wilbur and seconded by Karen Nyquist  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

5. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending February 29, 2016 showing a cash balance of \$1,851,838.29 be approved: EXHIBIT B

Moved by Kenneth Wilbur and seconded by Karen Nyquist  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

6. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

March 31, 2016                    -                    \$2,639,701.14

Moved by Kenneth Wilbur and seconded by Karen Nyquist  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

7. **APPROVE AWARD OF EDUCATIONAL DATA BIDS**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the award of bids as determined in consultation with Educational Data Services and listed on the attached: **EXHIBIT D**

Moved by Kenneth Wilbur and seconded by Karen Nyquist  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

**ESC SCHOOLS**

8. **APPROVAL OF PARK LAKE LUNCH FUND**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the following disbursements and cash balance from the Park Lake Lunch fund: **EXHIBIT E1**

	<b><u>DISBURSEMENTS</u></b>	<b><u>CASH BALANCE</u></b>
February 29, 2016	\$2,674.46	\$617.20

Moved by Barry Brantner and seconded by Michael Bertram  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

9. **APPROVAL OF REGIONAL DAY LUNCH FUND**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the following disbursements and cash balance from the Regional Day Lunch fund: **EXHIBIT E2**

	<b><u>DISBURSEMENTS</u></b>	<b><u>CASH BALANCE</u></b>
February 29, 2016	\$2,939.93	\$428.95

Moved by Barry Brantner and seconded by Michael Bertram  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

**PERSONNEL**

10. **APPROVE ESC STAFF – 2015-2016**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve personnel for the school year 2015-2016, as recommended by the Superintendent, per the attached: **EXHIBIT F**

Moved by Michael Bertram and seconded by Karen Nyquist  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

11. **APPROVE LIST OF ON-CALL SUBSTITUTES**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the attached list of on-call substitutes for the 2015-2016 school year, as recommended by the Superintendent, at the Board approved rates: **EXHIBIT G**

Moved by Michael Bertram and seconded by Karen Nyquist  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

12. APPROVE MEDICAL LEAVE

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the medical leave for the following staff members with an unknown return date:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Bliss, Pauline	NP Nurse	03/03/16 without pay
Vida, Phyllis	NP Nurse	04/12/16 without pay

Moved by Michael Bertram and seconded by Karen Nyquist  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

13. APPROVE RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the resignation of the following staff, as recommended by the Superintendent:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Bachmann, Jr., Harry	Personal Aide – RDS	03/24/16

Moved by Michael Bertram and seconded by Karen Nyquist  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

TRANSPORTATION

14. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2015-2016 and 2016-2017 SCHOOL YEARS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2015-2016 and 2016-2017 school years for the following district:

- Englewood Public Schools

Moved by Lou Nazzaro and seconded by Barry Brantner  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

15. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2015/2016 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2015/2016 school year as per the attached: EXHIBIT AA

Moved by Lou Nazzaro and seconded by Barry Brantner  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

16. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2015/2016 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2015/2016 school year as per the attached: EXHIBIT BB

Moved by Lou Nazzaro and seconded by Barry Brantner  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

17. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2015/2016 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2015/2016 school year as per the attached: EXHIBIT CC

Moved by Lou Nazzaro and seconded by Barry Brantner

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS – Terri Murphy spoke about Grow it Green at The Urban Farm at Lafayette School

GENERAL BOARD DISCUSSION – New Jersey Department of Education presented a Federal grant for Special Education students 16 to 21

18. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of litigation and Superintendent Evaluation and Contract, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Perry Kwok and seconded by Irene LeFebvre. The meeting was moved into closed session at 8:30 pm and was carried by a unanimous roll call.

19. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Irene LeFebvre and seconded by Karen Nyquist. The meeting was returned to regular session at 9:10 pm and was carried by a unanimous roll call.

20. APPROVE SUPERINTENDENT'S EVALUATION FOR 2015/2016 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Superintendent's Evaluation.

Moved by John Morella and seconded by Irene LeFebvre

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

21. APPROVE SUPERINTENDENT'S MERIT PAY

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Superintendent's merit pay of \$2,500.

Moved by Michael Bertram and seconded by John Morella

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

22. APPROVE SUPERINTENDENT'S CONTRACT

WHEREAS, the Board of Directors of the Morris County Educational Services Commission wishes to rescind the Superintendent's current employment contract and replace it with a new contract for the effective period of July 1, 2015 through June 30, 2020;

NOW, THEREFORE, BE IT

RESOLVED, that the current employment contract of Superintendent Angelo Vilardi, Ed.D. is hereby rescinded as of July 1, 2015; and be it

FURTHER RESOLVED, that the Board of Directors hereby appoints Dr. Vilardi to the position of Superintendent of the Commission for the effective period July 1, 2015 through June 30, 2020; and be it

FURTHER RESOLVED, that the Board approves the Superintendent employment contract between the Board and Dr. Vilardi for the period July 1, 2015 through June 30, 2020 with merit pay modifications, on file in the office of the Business Administrator/Board Secretary, and authorizes its President and Secretary to execute same on behalf of the Board.

Moved by Irene LeFebvre and seconded by Karen Nyquist  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

23. APPROVE SEPARATION AGREEMENT

Resolved, that the Board of Directors of Morris County Educational Services Commission approves the Employment Separation Agreement and Release with former employee number 001153, on file in the office of the Superintendent, and authorizes its President and Secretary to execute same on behalf of the Board.

Moved by Irene LeFebvre and seconded by Michael Bertram  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

ADJOURNMENT

There being no further business a motion was made by Irene LeFebvre and seconded by Karen Nyquist to adjourn at 9:20 pm and was carried by a unanimous roll call.

Respectfully Submitted By,

  
Catarina Bilotta  
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

<b>A</b>	<b>Line Account Transfers – February 2016</b>
<b>B</b>	<b>Board Secretary’s &amp; Treasurer’s Report-February 29, 2016</b>
<b>C</b>	<b>Payment of Bills – March 31, 2016</b>
<b>D</b>	<b>Educational Data Services – Award of Bids</b>
<b>E1</b>	<b>Lunch Fund – Park Lake School – February 2016</b>
<b>E2</b>	<b>Lunch Fund – Regional Day School – February 2016</b>
<b>F</b>	<b>2015-2016 ESC Staff</b>
<b>G</b>	<b>2015-2016 On-Call Substitutes</b>
<b>AA-CC</b>	<b>Transportation</b>