

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844
MINUTES –BOARD OF DIRECTORS MEETING
DECEMBER 3, 2014

CALL TO ORDER

President, Perry Kwok called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains on Wednesday, December 5, 2014 at 7:30 pm.

FLAG SALUTE

The President led the Board of Directors in the salute to our flag.

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Alan Bocchino, Dover Town
Michael Stewart, Jefferson Township
John Morella, Montville Township, left at 7:47 pm
Michael Bertram, Morris Hills Regional
Terri Murphy, Morris School District
Anthony Giordano, Mt. Olive Township
Perry Kwok, Washington Township
Angelo Vilardi, Superintendent of Schools

Not Present: Barry Brantner, Boonton Township
Seat Vacant, Harding Township
Karen Nyquist, Long Hill Township
Paul Fechhelm, Mendham Borough
Alan Albin, Morris Plains
Tom Salerno, Pequannock Township
Marcia Asdal, West Morris Regional

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 1, 2014 in the Daily Record. Notices were also sent on June 25, 2014 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC – No Comment from Public

SUPERINTENDENT'S REPORT

- Holiday Luncheons went well
- Discussed resignation and replacement of Board members
- Discussed continuation of CST Evaluator Training
- Discussed Shared Technology Services between Passaic ESC and Morris ESC
- Discussed Park Lake School presentation at our January meeting
- Correction needed to School Calendar
- Closed Session needed to discuss negotiations

Minutes- Board of Directors Meeting, December 3, 2014

1A. ACCEPT RESIGNATION AND APPOINT NEW BOARD MEMBER

Motion was made to accept the resignation of Dev Modi, Harding Township from the Board of Directors. Moved by Irene LeFebvre and seconded by John Morella – All were in favor
Motion was made to appoint new Board of Director member Michael Stewart, Jefferson Township. Moved by Anthony Giordano and seconded by Irene LeFebvre – All were in favor

1B. APPROVE ADJUSTMENT TO SCHOOL CALENDAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the adjustment to the 2014-2015 School Calendar.

Moved by Irene LeFebvre and seconded by John Morella

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

MINUTES

1C. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF NOVEMBER 5, 2014

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of November 5, 2014.

Moved by Irene LeFebvre and seconded by John Morella

The motion was approved as follows: 7 yeas, 0 nays, 1 abstention (Anthony Giordano)

2. APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF NOVEMBER 5, 2014

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of November 5, 2014.

Moved by Irene LeFebvre and seconded by John Morella

The motion was approved as follows: 7 yeas, 0 nays, 1 abstention (Anthony Giordano)

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2014-2015 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2014-2015 Budget as detailed on the attached: EXHIBIT A

Moved by Alan Bocchino and seconded by Anthony Giordano

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending October 31, 2014 showing a cash balance of \$347,599.88 be approved. EXHIBIT B

Moved by Alan Bocchino and seconded by Anthony Giordano

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

PERSONNEL

10. APPROVE MEDICAL LEAVE OF ABSENCE

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the medical leave of absences for the following personnel for the 2014-2015 school year, as recommended by the Superintendent:

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Danielle Cartisano	PA – RDS	11/17/14 to 11/30/14, without pay
Wendy Ort	PA – RDS	12/01/14 to 01/02/15, without pay

Moved by Michael Bertram and seconded by Anthony Giordano
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

11. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Rachel Burge	PA – PLS	12/23/14
Sara Wennberg	PA – RDS	11/14/14

Moved by Michael Bertram and seconded by Anthony Giordano
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

12. TERMINATION OF PERSONNEL

BE IT RESOLVED BY THE BOARD OF DIRECTORS to terminate Lynda Haggerty, In Class Support Aide at Assumption School, effective December 19, 2014, as recommended by the Superintendent.

Moved by Michael Bertram and seconded by Anthony Giordano
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

TRANSPORTATION

13. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2014-2015 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2014-2015 school year for the following districts:

- North Warren Regional School District
- Manasquan Board of Education

Moved by John Morella and seconded by Anthony Giordano
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

14. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2014-2015 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2014-2015 school year as per the attached: EXHIBIT AA

Moved by John Morella and seconded by Anthony Giordano
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

15. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2014-2015 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2014-2015 school year as per the attached: **EXHIBIT BB**

Moved by John Morella and seconded by Anthony Giordano
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

16. **ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2014-2015 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2014-2015 school year as per the attached: **EXHIBIT CC**

Moved by John Morella and seconded by Anthony Giordano
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

17. **AWARD OF TRANSPORTATION CONTRACTS – 2014-2015 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of November 25, 2014 to the lowest bidders for transportation of school pupils for the 2014-2015 school year as per the attached: **EXHIBIT DD**

Moved by John Morella and seconded by Anthony Giordano
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

PUBLIC – Sandy Neglia thanked Superintendent for the adjustment to the school calendar
OTHER BUSINESS
GENERAL BOARD DISCUSSION

18. **CLOSED SESSION**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of negotiations, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.
Moved by Michael Bertram and seconded by Irene LeFebvre. The meeting was moved into closed session at 7:47 pm and was carried by a unanimous roll call.

19. **RETURN TO REGULAR SESSION FROM CLOSED SESSION**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Michael Bertram and seconded by Irene LeFebvre. The meeting was returned to regular session at 7:57 pm and was carried by a unanimous roll call.

Minutes- Board of Directors Meeting, December 3, 2014

ADJOURNMENT

There being no further business a motion was made by Michael Bertram and seconded by Irene LeFebvre to adjourn at 7:57 pm and was carried by a unanimous roll call.

Respectfully Submitted By,

Catarina Bilotta
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

- | | |
|--------------|--|
| A | Line Account Transfers – October 2014 |
| B | Board Secretary’s & Treasurer’s Report–October 31, 2014 |
| C | Payment of Bills – November 30, 2014 |
| D | Ed Data Services – Award of Bids |
| E1 | Lunch Fund – Park Lake School – October 2014 |
| E2 | Lunch Fund – Regional Day School – October 2014 |
| AA-DD | Transportation |