

**EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY**  
P.O. Box 1944, Morristown, NJ 07962-1944  
(973) 540-8844

**MINUTES –BOARD OF DIRECTORS MEETING**  
**OCTOBER 5, 2016**

**CALL TO ORDER**

The Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County was called to order by the Business Administrator/Board Secretary, Catarina Bilotta at 7:45 pm on October 5, 2016 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2<sup>nd</sup> Floor, Morris Plains.

**ROLL CALL**

The Business Administrator/Board Secretary called the roll.

**Present:** Alan Bocchino, Dover Town  
Melissa Senatore, Jefferson Township  
Lou Nazzaro, Lincoln Park Borough  
John Morella, Montville Township  
Michael Bertram, Morris Hills Regional  
Terri Murphy, Morris School District  
Anthony Giordano, Mt Olive Township  
Perry Kwok, Washington Township  
Angelo Vilardi, Superintendent

**Not Present:** Robert Siciliano, Boonton Town  
Barry Brantner, Boonton Township  
Karen Nyquist, Long Hill Township  
Kenneth Wilbur, Morris Plains

**Also Present:** Catarina Bilotta, Business Administrator/Board Secretary  
Paul Green, Attorney

**NOTICE**

I submit that a legal notice of this meeting of the Board of Directors was published on July 17, 2016 in the Daily Record. Notices were also sent on July 15, 2016 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

**PUBLIC** – Public discussed the book fair situation

**SUPERINTENDENT’S REPORT**

- Discussed Back to School Night at both Park Lake School & Regional Day School
- Discussed first In-Service presented by Lynette Gonzalez which will be October 10, 2016
- Discussed the development of a therapy pool at Regional Day School
- Discussed LIN™ Method and expanding the programs to include litigation of a behaviorist
- Discussed the completion of HIB self-assessment
- Discussed the expansion of our Regional Purchasing Cooperative
- Discussed NJCESC presentations at NJSBA Convention
- Closed Session is needed to discuss ongoing litigation

MINUTES

1. APPROVE MINUTES OF THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 7, 2016

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes and Closed Minutes of the Executive Committee of the Board of Directors Meeting of September 7, 2016.

Moved by John Morella and seconded by Anthony Giordano

The motion was approved as follows: 3 yeas, 0 nays, 5 abstentions (Alan Bocchino, Melissa Senatore, Terri Murphy, Anthony Giordano and Perry Kwok

2. RATIFY ACTION OF THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 7, 2016

BE IT RESOLVED BY THE BOARD OF DIRECTORS to ratify the action of the Executive Committee of the Board of Directors Meeting of September 7, 2016.

Moved by John Morella and seconded by Anthony Giordano

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2016/2017 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2016/2017 budget as detailed on the attached: EXHIBIT A

Moved by Alan Bocchino and seconded by Michael Bertram

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending August 31, 2016 showing a cash balance of \$766,806.93 be approved: EXHIBIT B

Moved by Alan Bocchino and seconded by Michael Bertram

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

5. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

September 30, 2016 - \$1,825,371.42

Moved by Alan Bocchino and seconded by Michael Bertram

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

6. **APPROVE AWARD OF EDUCATIONAL DATA BIDS**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the award of bids as determined in consultation with Educational Data Services and listed on the attached: **EXHIBIT D**

Moved by Alan Bocchino and seconded by Michael Bertram  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

7. **APPROVE PROFESSIONAL SERVICE PROVIDERS – 2016-2017 SCHOOL YEAR**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the Professional Service Providers for the 2016-2017 school year: **EXHIBIT E**

Moved by Alan Bocchino and seconded by Michael Bertram  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

8. **APPROVE HIB SELF-ASSESSMENT**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the HIB Self-Assessment.

Moved by Alan Bocchino and seconded by Michael Bertram  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

9. **APPROVE RENTAL AGREEMENT WITH SOMERSET COUNTY ESC**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the Agreement with Somerset County Educational Services Commission for the 2016-2017 school year for two 54 passenger busses at a rate of \$150.00 per day (per bus).

Moved by Alan Bocchino and seconded by Michael Bertram  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

#### **ESC SCHOOLS**

10. **INTEGRATED THERAPEUTICS GROUP**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to renew the Contract with Integrated Therapeutics Group for the 2016-2017 school year for the LIN™ program for \$10,500.00 a month (\$105,000.00 annually).

Moved by Terri Murphy and seconded by Michael Bertram  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

#### **PERSONNEL**

11. **APPROVE ESC STAFF**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the following personnel for the 2016-2017 school year, as recommended by the Superintendent, per the attached: **EXHIBIT F**

Moved by Anthony Giordano and seconded by Lou Nazzaro  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

12. APPROVE MEDICAL LEAVE

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the medical leave for the following staff member:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
McGeary, Noreen	NP Nurse	09/15/16 – unknown return date

Moved by Anthony Giordano and seconded by Lou Nazzaro

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

13. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Blohm, Brittany	Personal Aide – PLS	10/10/16
Valerio, Maria	School Bus Driver	09/23/16

Moved by Anthony Giordano and seconded by Lou Nazzaro

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

14. ACCEPT RETIREMENT OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the retirement of the following staff with gratitude for their services rendered:

<u>Name</u>	<u>Title</u>	<u>Retirement Effective</u>
Elaine Goodman	Principal, RDS	01/01/17
Susan Graziano	NP Nurse	12/01/16

Moved by Anthony Giordano and seconded by Lou Nazzaro

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

TRANSPORTATION

15. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2016-2017 SCHOOL YEARS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2016-2017 school years for the following districts:

- South Plainfield Board of Education

Moved by Melissa Senatore and seconded by John Morella

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

16. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2016/2017 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2016/2017 school year as per the attached: EXHIBIT AA

Moved by Melissa Senatore and seconded by John Morella

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

17. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2016/2017 SCHOOL YEAR**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2016/2017 school year as per the attached: EXHIBIT BB**

Moved by Melissa Senatore and seconded by John Morella  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

18. **ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2016/2017 SCHOOL YEAR**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2016/2017 school year as per the attached: EXHIBIT CC**

Moved by Melissa Senatore and seconded by John Morella  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

**PUBLIC** – No Other Public

**OTHER BUSINESS** – No Other or New Business

**GENERAL BOARD DISCUSSION**

19. **CLOSED SESSION**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose litigation, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.**

Moved by Perry Kwok and seconded by John Morella. The meeting was moved into closed session at 8:12 pm and was carried by a unanimous roll call.

20. **RETURN TO REGULAR SESSION FROM CLOSED SESSION**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.**

Moved by Anthony Giordano and seconded by Melissa Senatore. The meeting was returned to regular session at 8:20 pm and was carried by a unanimous roll call.

21. **APPROVE SEPARATION AGREEMENT**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS to reject the bid for Resolved, that the Board of Directors of the Educational Services Commission of Morris County authorizes its Superintendent to execute an employment separation agreement and release with employee 001318, providing for the employee's separation from employment effective on or before November 2, 2016 in return for a payment of \$10,000, upon approval of the form of same by the Board's attorney**

Moved by Perry Kwok and seconded by Anthony Giordano  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

**ADJOURNMENT**

There being no further business a motion was made by Perry Kwok and seconded by Anthony Giordano to adjourn at 8:20 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta  
Business Administrator/Board Secretary

**ATTACHMENTS**

**EXHIBITS**

- |       |  |
|-------|--|
| A     | Line Account Transfers – August 2016                   |
| B     | Board Secretary’s & Treasurer’s Report-August 31, 2016 |
| C     | Payment of Bills – September 30, 2016                  |
| D     | Award of Bid – Educational Data Services               |
| E     | Professional Service Providers – 2016-2017             |
| F     | Staff - 2016-2017 School Year                          |
| AA-CC | Transportation   |